

# TERMS OF REFERENCE

## Boulder Creek Wind Farm Community Liaison Group

### **Boulder Creek Wind Farm**

The Boulder Creek Wind Farm (BCWF) is an up to 372 MW onshore wind farm, located 40 km southwest of Rockhampton and approximately 5 km west of Mount Morgan in central Queensland. The project is being developed by Boulder Creek Wind Farm Pty Ltd as trustee of the BCWF Unit Trust, which is held by Aula Energy.

### **CLG Purpose and Scope**

The Boulder Creek Wind Farm Community Liaison Group (CLG) has been established to improve project outcomes for the community. It is a forum for two-way communication between the wind farm owners, development and construction contractors and the broader community potentially affected by development and operation of the wind farm.

### **Role and objectives**

The CLG is a forum for information exchange and advice and is not intended as a decision-making body. The core objectives of the CLG are to:

- Create an effective forum for two-way communication between project owners, contractors and the project's external stakeholders.
- Provide local perspectives and knowledge relevant to the project.
- Provide advice to help minimise negative impacts on the community and help resolve community concerns.
- Facilitate broader community understanding and a channel for community engagement.
- Form a working group to review and recommend projects to be supported by the Boulder Creek Wind Farm Community Fund.

### **Membership and appointment**

Membership of the CLG is intended to reflect the diversity of interests relevant to constructing and operating the project. Members will be appointed by the wind farm developers based on the Selection Criteria. Up to 12 members will be appointed for a two-year term. CLG memberships are unpaid, voluntary positions.

Members of the CLG will include:

- Independent chair,
- Community members within the project vicinity and along the development corridor,
- Local Land Councils,
- Local Government,
- Local industry,
- Principal contractor,
- Project operator, and
- Boulder Creek Wind Farm representatives.

### **Selection criteria**

Community members will be appointed to the CLG via a call for expressions of interest in joining the group. People nominating to join the CLG are expected to be:

- Of good standing in their local community.
- Able to act as a two-way communication channel between the project and the stakeholder group they represent, including disseminating public meeting minutes and information.
- Available to attend meetings of the CLG, the frequency of which will be agreed collectively by the group at agreed project milestones.
- Willing to pass on relevant project information to the community, and bring information back to the CLG, irrespective of their personal views.
- Willing to listen and work cooperatively with the other members of the CLG.
- Free of personal or organizational conflicts of interest and willing to proactively declare any conflicts that may arise through the workings of the CLG.
- Members will be expected to sign a commitment to these criteria.

### **Administration**

Administrative support will be provided to the CLG members by BCWF, and will include:

- Preparing meeting schedules and agendas (in discussion with CLG members).
- Arranging meetings, including booking venues and providing any catering.
- Covering the cost of meetings and associated activities.
- Providing the CLG with the information needed to support its activities.
- Recording meeting minutes, actions and recommendations.

## **Reporting and communication**

The activities of the CLG will be reported via the project website.

## **Confidentiality**

To facilitate the effective working of the CLG and encourage open discussion, meetings will generally not be open to the broader public unless otherwise agreed. Where information provided to CLG meetings is confidential and not on the public record and where the providers request it be kept confidential, CLG members will be expected to respect this confidentiality and may be required to sign a confidentiality deed for this purpose.

## **Review of the Terms of Reference**

These Terms of Reference will be reviewed periodically to ensure their continued relevance and effectiveness considering the CLG's objectives.

## **Further information:**

Email: [info@boulder creek wind farm.com.au](mailto:info@boulder creek wind farm.com.au)

Website: [boulder creek wind farm.com.au](http://boulder creek wind farm.com.au)

Phone: 1800 983 637

5 February, 2024